

**Santa Clara Unified School District
 Measure J Bond – Citizens Oversight Committee Minutes
 Monday, February 4, 2013 – 5:30 PM
 Meeting No. 29**

Committee Members

Manoj Empranthiri	Present	Bob Runyon	Present
Noel Matyas	Present	Anna Strauss	Present
Mary Ng Dooley	Present	Tim Towers	Present

District Administration

Larry Adams	Present
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Others

Albert Gonzalez	Present
Valerie Russell	Present

1. **Welcome and Introductions:** Call to Order made at 5:40 p.m. by Tim Towers.
2. **Tour:** A tour of the newly modernized two-story classroom building and administrative wing was conducted by the school Principal, Bonnie Billings. Students made a video record of the tour.
3. **Review of Committee Forms and Background Information:** Conflict of Interest forms and Ethics Statement forms were circulated and collected. Some members elected to file electronically. Binders were distributed to new members containing information on Proposition 39, Measure J documents and the Measure J Master Plan.
4. **Committee Composition and Organization:** A motion was made by Bob Runyon and seconded by Mary Ng Dooley to select Anna Strauss as the Committee Chairperson. A motion was made by Bob Runyon and seconded by Mary Ng Dooley to select Tim Towers as Vice Chairperson. Both motions were approved unanimously.
5. **Approval of Minutes:** A motion was made, seconded and approved to accept the minutes of the December 3, 2012 meeting as submitted.
6. **Approval of Annual Report to Community:** Tim Towers presented the Annual Report to the Board of Trustees at the Board Meeting on January 10, 2013.

7. **Status Update on Current Projects:**

Buchser Middle School

Auxiliary Gym & Girls Locker	Will finish this April
A-Wing Classrooms & MPB	Planning – considering replacement

Cabrillo Middle School

Parking Lot Renovation	West end complete, East end delayed by rain
New Administration Building	Permits in progress

Peterson Middle School

Multipurpose Building	Will be complete by June
	Concrete covered walkway to be replaced with steel canopies.
Gymnasium Roofing	Summer 2013

Santa Clara High School

Shops Building	Will be complete in August
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New Front Parking Lots	Will be completed this summer along with new solar shade structures
Multipurpose Building & Quad	Permit in progress
Wilcox High School-	
Multipurpose Building	Permit in process, will start in June.
Bridge Replacement	Planning
Quad Renovation	Planning
Wilson Education Options	
Phase 4 – Multipurpose & Gym	Under construction
Site Improvements	Under construction
Administration Building	Planning – Considering replacement

8. **Measure J Expenditures Report – as of December 31, 2012:** The Master Program Revenue Report shows total revenue to date from Measure J Bond sales is \$317,360,788. (All bonds have been sold.) Additional revenue from the State Facility Program is \$24,294,177. Interest earned to date totals \$12,506,347. Total Measure J Program Revenue is \$354,161,312. Expenditures to date total \$256,364,041. Program Contingency Reserves are \$14,312,774.

9. **Master Plan Update:** A presentation was made regarding a proposed revision to the Measure J Master Plan to allocate Program Reserves to selected Site Program Budgets to take advantage of opportunities to move Bond project scope into the Master Plan that was not included in the original plan or subsequent revisions because of budget concerns. Cost adjustments from various completed projects and additional interest revenue indicate that more of the original Measure J Bond Project scope may be accomplished.

10. **Questions / Requests / Discussion from the Committee:**

- A. Bob Runyon cautioned that foul baseballs from Washington Park may damage the new solar shade structure in the adjacent parking lot.
- B. Reminder: Committee members wishing to visit project sites now have badges, hard hats and vests available at the Bond Project Office front desk. See Nancy DeSaedeleer. When visiting a campus, please check in at the Construction Manager's job site office. A member of the CM team will escort you through the jobsite.

11. **Next Meeting:**

- A. The Bond Project Office will arrange the next meeting tentatively scheduled for March 11 or 18, 2013.
- B. The meeting adjourned at 7:35 p.m.

Attachments:

Measure J Program Master Plan Revenue Report dated February 4, 2013

Measure J Program Master Plan Cost Report dated February 4, 2013