



Meeting Minutes

Project [00.16] - Oversight Committees

Santa Clara Unified School District
 1889 Lawrence Road
 Santa Clara, CA 95051

Meeting No. CIOC.MH14.008

<p>Meeting Type</p> <p>Subject Measure H-2014 - Meeting No. 008 Citizens' Independent Oversight Committee</p> <p>Prepared By</p>	<p>Date 4/30/2018</p> <p>Time 6:00 PM PT</p> <p>Location District Office, Board Room 1889 Lawrence Road, Santa Clara, CA 95051</p>
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Meeting Attendance					
Company - Attendee	Required	Attended	Company - Attendee	Required	Attended

Attendance Notes Measure H-2014 Committee Members Attending:

James Van Pernis
 Charitha Perera
 Bret McLarney
 Michelle Villagomez
 Noel Matyas
 Vladimir Raykin

Board Members:
 Noelani Pearl Hunt, Board President by Phone

District Administration:
 Stan Rose, Superintendent
 Mark Allgire, Chief Business Official
 Larry Adams, Director Bond Projects

Guests:
 Addison Covert, Parker and Covert LLP
 Lori Raineri, Government Financial Strategies
 Matthew Kolker, Government Financial Strategies
 Valerie Russell, RCS

CIOC.MH14.008- A. ORGANIZATIONAL ITEMS:

001

A.1. Call to Order.

Jim Van Pernis called the meeting to order at 6:10 p.m. at the District Office Board Room, Santa Clara, Ca.

CIOC.MH14.008- B. REPORTS:

002

B.1. Report on Program Schedule and Status of Projects.

Agnews Site Cleanup; Department of Toxic substances Control, DTSC, soil cleanup has started April 2018, expected completion by September. Building demolition will take place after hazardous material removal, each building will be demolished as it is abated. Work will commence in late summer with anticipated completion by January 2019. Zanker Road continuing with design development along with City of San Jose Parks & Recreation development. A traffic study is in process, a substantial traffic mitigation fee has been suggested by the City of San Jose. An update to the CEQA is in process. Elementary, Middle and High School drawings are proceeding through schematic into design development.

Buchser Middle School - Tennis Court Renovation cost estimates are being revised and will be resubmitted to the City of San Clara Parks & Recreation for their share of the tennis court reconstruction. The scope consists of (7) tennis courts, a new parking lot, renovation of (2) classrooms and (1) restroom portable along with a pick up and drop off area for county special education students. Portable renovation and installation of (1) classroom portable re-located from Don Callejon will be completed by August 2018.

Cabrillo Middle School - Construction of the new two-story locker/ classroom building will start the first week of May. Project will consist of locker, fitness, 6th grade science classrooms along with offices for the Wellness program.

Central Park Two-Story - New Classroom Building containing 4th and 5th grade classrooms, music, special education, professional development rooms, with a Maker Space, Colab Space, Program Offices, Work Room and Physical Education storage has been Bid. This project is partially funded from Measure H-2010.

Mayne Elementary - Landscaping, signage, additional fencing and new cafeteria tables will be installed this summer. A Shade Structure will be designed and installation is anticipated by the end of the year.

Peterson Middle School - Schematic Design is proceeding on a new locker building, pool, pool house and basketball courts.

Elementary Schools - Bracher, Haman, Washington Open, & Westwood - ADA path of travel; added concrete walkway scope is required by the Division of State Architect. Walkway areas that were identified as inconsistent with ADA requirements during the heating/airconditioning projects require removal & replacement. Work will be completed by the end of Summer break. All elementary sites had air conditioning installed in their kitchens, this work was completed in March.

Patrick Henry Campus - Request for Proposals have been sent to architects; scope will include a Master Plan to develop facilities for a possible DRC (District Resource Center), new Elementary School and Peterson Middle School & Sunnyvale Joint Use Field Improvements.

B.2. Report on Revenue and Expenditures.

Revenue to date from the \$419,000,000 Bond Authorization - First Issuance 2014 - \$140,600,000, Second Issuance 2017 - \$230,300,000 = Sub-total is \$370,900,000 Future Bond Sale 2019-2020 \$48,100,000 = Total is \$419,000,000. Added proceeds from Bond Sales \$2,412,188 and Interest through 6/30/2017 is \$1,763,232. (Interest for 2018 will be booked in 6/30/2018.) Total \$4,175,420. Note: Final Revenue Received Number is \$375,075,420 (Less the 3rd and final issuance of bond sale anticipated in 2019-2020.) (See attached Measure H-2014 Program master Plan Report)

B.3. Report on options for re-organizing the three existing Bond Oversight Committees and a possible future Bond Oversight Committee, by Lori Raineri President of Government Financial Strategies, Inc., the District's financial advisor for all of our Bond measures since 1992. Ms. Raineri serves on the Board of Directors of the California League of Bond Oversight Committees. Mr. Addison Covert with Addison Covert, Parker & Covert LLP will also be available for questions.

Power Point presentation by Lori Raineri - Modernizing and streamlining our Citizens' Bond Oversight Efforts, dated April 30, 2018. (See attached)

Agenda:

- District's General Obligation Bond Measures
- District's Historical Citizens' Bond Oversight Approach
- Review of the Strict Accountability in Local School Construction Bonds Act of 2000
- Some New Ideas for Discussion

Lori Raineri suggested one committee of common membership for multiple Bonds. The Committee should create an annual work plan that defines the Committee's objectives for each year. The Committee could recommend to the Board of Trustees to substitute the Annual Work plan for Committee By Laws, which are not required by law. This would give the committee flexibility to achieve consensus instead of quorums, rules-of-order and votes.

Issues voiced by members regarding the existing committee set up:

- * Smaller size committees have the advantage that participants have an opportunity to speak. If the group is too large and it becomes more difficult to accomplish objectives.
- * Currently each Bond committee must have a quorum to approve minutes and financial reports, if bylaws were rescinded a quorum would not be required.
- * There should be more participation by the Committees in setting Agendas.
- * Support for the Annual Work Plan as it, "helps keep the public aware of what we are doing."
- * Members requested District staff to review the calendar, schedule a time to meet and accomplish this work.
- * Mary Ng Dooley made a motion to have the committee request the Board rescind the existing bylaws, find a meeting time, create an agenda and produce a work plan. Jim Van Pernis seconded, committee voted and approved, Charitha Perera abstained.

CIOC.MH14.008- **C. ACTION:**
003

- C.1. Approve Minutes of Regular Meeting, January 29, 2018.
Action was not taken.
- C.2. Authorize Annual Report to the Board of Trustees and Public.
Action was not taken.

CIOC.MH14.008- **D. DISCUSSION:**
004

- D.1. Progress of specific projects involving Peterson Middle School and the Tennis Courts Re-construction at Buchser Middle School.

Peterson Locker and Pool is in schematic design, the Board has approved the architect and construction management team to continue work through design development. Charitha Perera stated the work should continue through construction of the Locker and Pool. The project is listed in the Measure H text as a "High Priority Modernization Project", and should be completed instead of placing it on "hold" and diverting funds to Agnews' projects.

Buchser Middle School Tennis court reconstruction is on hold, except for relocation and renovation of the portables that are part of the scope. Brett McLarney would appreciate any work that can be done to accelerate the removal of the hand ball court at Buchser Middle school and allow reconstruction of the tennis courts to take place.

- D.2. Questions, comments from the Committee.

The following are committee members' comments on today's power point presentation and possible restructuring of the committees:

* One member asserted that Robert's Rules of Order were not followed for the motion and vote to recommend abolishing bylaws and is invalid. He would like a discussion, with everyone, taking a holistic approach to the issue. Everything that was said does not stop us from meeting or creating a work plan. It does not mean we need to throw out bylaws. Only after a complete review can we make that decision.

* One member commented that all three committees should function together as in previous meetings. More tools or reports would be helpful to review information. There should be a maximum of ten people on the committee. Voting should be preserved.

* One member is in favor of doing anything to make the committee(s) more productive. Arranging meetings seems to be the difficulty because of people's schedules and quorum requirements. The bylaws should be replaced. The bond committees merging into one seems more productive.

* One member said that the meetings should be set up ahead of time, with the agenda developed from the Annual Work Plan meeting. Rescind the bylaws and have more information on the website.

* The website should have more information. It is unfortunate the make up of the committees is dictated by the descriptions of required members.

* One member believes replacing the bylaws is a good idea; having three separate committees requires replicating information. It takes up meeting time and now with the possibility of a fourth bond, it is not productive. Reports are easy for him to read, they are good reports, let's review at the work day.

* Larry Adams will contact everyone for a date to meet and ask recommendation for the agenda. The goal is to review these issues and draft a report for presentation to the Board.

CIOC.MH14.008- **E. ITEMS FROM THE PUBLIC**
005

- E. Items from the Public.

None.

CIOC.MH14.008- **F. ADJOURN:**
006

F. Adjourn.

Jim Van Pernis moved to adjourn, Michelle Villagomez seconded, meeting was adjourned at 8:45 p.m.