REQUEST FOR QUALIFICATIONS
Districtwide Ongoing Architectural and Engineering Services
RFQ #19-20-007

ATTACHMENT A
RESPONDENT QUALIFICATIONS STATEMENT

1. RESPONDENT INFORMATION

1.1. Firm Name: __________________________________________________________

1.2. Address
   Physical Office Location
   Street Address: _______________________________________________________
   City, State and Zip Code: _____________________________________________
   Mailing Address (if different from above)
   Street Address: _______________________________________________________
   City, State and Zip Code: _____________________________________________

1.3. Phone: (____) ______________________

1.4. Fax: (____) ______________________

1.5. Respondent’s Principal contact(s) (with California architect license)
   Name: ______________________________________________________________
   Title: ______________________________________________________________
   License No.: _________________________________________________________
   Phone: (____) _____________
   E-Mail: ___________________________

   Name: ______________________________________________________________
   Title: ______________________________________________________________
   License No.: _________________________________________________________
   Phone: (____) _____________
   E-Mail: ___________________________

1.6. Length of time in business providing Architectural Services: _______________ years
1.7. Respondent Federal Tax ID No.: ____________________________________________

2. QUESTIONNAIRE

A Respondent will not be deemed qualified if the answer to any of Questions 2.1 through 2.5 in this section results in a “not qualified” response. A “not qualified” response will result in the District’s rejection of the RFQ Response for failure of the Respondent to meet minimum qualifications requirements. The District reserves the right to request the Respondent to furnish additional information or details relating to any of Respondent’s responses to the following Questions. The District may, in the District’s sole discretion, independently investigate the Respondent’s responses to any of the following Questions. If any of the responses to Questions 2.6 through 2.26 is a “yes”, the Respondent must set forth details in a separate attachment to this Qualifications Statement.

Unless otherwise indicated, the time period to which the following questions refer is ten years.

2.1. The Respondent Principal(s) has/have been licensed in the State of California for the past five years and currently possesses a valid California Architect’s License.
   ______ Yes   ______ No (not qualified)

2.2. The Respondent is able to maintain a commercial general liability insurance policy with coverage limits of at least $2,000,000 per occurrence and $4,000,000 in the aggregate.
   ______ Yes   ______ No (not qualified)

2.3. The Respondent maintains an automobile liability insurance policy with combined single coverage limits of at least $1,000,000.
   ______ Yes   ______ No (not qualified)

2.4. The Respondent maintains a professional liability insurance policy with coverage limits of at least $2,000,000 per claim and $4,000,000 in the aggregate.
   ______ Yes   ______ No (not qualified)

2.5. The Respondent maintains current workers’ compensation insurance policy as required by the Labor Code or is legally self-insured pursuant to Labor Code § 3700.
   ______ Yes   ______ No (not qualified)

2.6. Within the past seven years, the Respondent has served as the Architect of Record for a California K-12 or California Community College project subject to DSA jurisdiction where the project construction costs (as determined at the time of opening construction bids) exceed $10,000,000.
   ______ Yes   ______ No
   If yes, identify all such projects and describe in Section 2 of the Respondent’s RFQ Response.
2.7. Within the past seven years, the Respondent has served as the Architect of Record for a project subject to DSA jurisdiction where the project construction costs (as determined at the time of opening construction bids) exceed $25,000,000.

______ Yes  ______ No

If yes, identify all such projects and describe in Section 2 of the Respondent’s RFQ Response.

2.8. Within the past seven years, the Respondent served as the Architect of Record for a project where construction was completed by multiple separate prime contractors each under direct contract to the Project owner to construct a portion of the Project.

______ Yes  ______ No

If yes, identify all such projects and describe in Section 2 of the Respondent’s RFQ Response.

2.9. Has your organization ever refused to sign a contract for architectural services awarded to it?

______ Yes  ______ No

2.10. Has your organization ever failed to complete a contract for architectural services?

______ Yes  ______ No

2.11. Has your organization ever been declared in default under a contract for architectural services?

______ Yes  ______ No

2.12. Has your organization been a party to a contract for architectural services which was terminated by the project owner for the convenience of the project owner?

______ Yes  ______ No

2.13. Has your organization been a party to a contract for architectural services which was terminated by the project owner for your organization’s default or breach of obligations thereunder?

______ Yes  ______ No

2.14. Has a lawsuit ever been filed by a public or private project owner against your organization for damages, losses or other liabilities arising out of project architectural services provided by your organization?

______ Yes  ______ No

2.15. Has a lawsuit ever been filed by a contractor or subcontractor against your organization for damages, losses or other liabilities arising out of architectural services provided by your organization?
2.16. Have arbitration proceedings ever been filed by a public or private project owner against your organization for damages, losses or other liabilities arising out of architectural services provided by your organization?  

_____ Yes  _____ No

2.17. Have arbitration proceedings ever been filed by a contractor or subcontractor against your organization for damages, losses or other liabilities arising out of architectural services provided by your organization?  

_____ Yes  _____ No

2.18. Have mediation proceedings ever been filed by a public or private project owner against your organization for damages, losses or other liabilities arising out of architectural services provided by your organization?  

_____ Yes  _____ No

2.19. Have mediation proceedings ever been initiated by a contractor or subcontractor against your organization for damages, losses or other liabilities arising out of architectural services provided by your organization?  

_____ Yes  _____ No

2.20. Has your organization or any principal/equity owner of your organization been subject to any legal judgments or arbitration awards, whether or not such legal judgments or arbitration awards arise out of architectural services?  

_____ Yes  _____ No

2.21. Are there currently any pending, unsatisfied judgments or arbitration awards against your organization or any of the equity owners of your organization?  

_____ Yes  _____ No

2.22. Has any insurer, for any policy of insurance, refused to issue or to renew an insurance policy for your organization?  

_____ Yes  _____ No

_____ If yes, on how many occasions?

2.23. Has any project owner requested removal of any personnel assigned by your organization to complete architectural services?  

_____ Yes  _____ No

2.24. Respondent Reported Claims. Has the Respondent or Respondent’s predecessor(s) reported to the California Architects Board (“Board”) any civil action judgment, settlement, arbitration award, or administrative action resulting in a judgment, settlement, or arbitration award against the Respondent or Respondent’s predecessor in any action alleging fraud, deceit, negligence, incompetence, or recklessness in the
practice of architecture where the judgment, settlement, or arbitration award was five thousand dollars ($5,000) or greater, as required by California Business & Professions Code §5588(a)?

______ Yes  ______ No

If “Yes” on a separate attachment, provide details of: (i) the title of the matter; (ii) the court or agency name; (iii) docket number; (iv) the claim or file number; (v) date on which the reportable event occurred; (vi) judgment, settlement or arbitration award.

2.25. Professional Liability Insurer Reported Claims. Has any professional liability insurer for the Respondent reported to the California Architects Board (“Board”) payment by the professional liability insurer of any civil action judgment, settlement, arbitration award, or administrative action resulting in a judgment, settlement, or arbitration award against the Respondent or Respondent’s predecessor in any action alleging fraud, deceit, negligence, incompetence, or recklessness in the practice of architecture where the judgment, settlement, or arbitration award was five thousand dollars ($5,000) or greater, as required by California Business & Professions Code §5588.1?

______ Yes  ______ No

If “Yes” on a separate attachment, provide details of: (i) amount of judgment, settlement or arbitration award; and (ii) amount paid by professional liability insurer.

2.26. Pending Professional Liability Claims and Disputes. The Respondent is presently engaged in a claim, dispute or disagreement which asserts the professional negligence or professional liability of Respondent or any Design Consultant to Respondent in connection with architectural or design professional services provided by or through Respondent for any public or private work of improvement.

______ Yes  ______ No

If “Yes” provide details, including without limitation: (i) the title of the matter; (ii) the court or agency name; (iii) docket number; (iv) the claim or file number; (v) amount in controversy; (vi) contact information (name, address, phone and email address) for each party pursing a pending claim against the Respondent.

2.27. Pending Payment Claims and Disputes. The Respondent is presently engaged in a claim, dispute or other disagreement relating to or arising out of a private or public contract for architectural services in which the Respondent is seeking additional compensation.

______ Yes  ______ No

If “Yes” on a separate attachment, provide details of each such pending claim, dispute or other disagreement.
3. REFERENCES

3.1. Owner References.

California public K-12 School Districts and/or California Community College Districts

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3.2. Construction Manager References.

Construction Management firms where the Respondent served as the Architect of Record for a project subject to DSA jurisdiction.

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<th>Construction Manager</th>
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4. AGREEMENT

Attachment B, Agreement for Districtwide Ongoing Architectural and Engineering Services, is the Master Agreement that selected Respondent(s) will sign with the District. Exhibit A, Project Assignment Amendment, will be signed for each project for which Respondent is selected. State below any concerns about either agreement that may cause Respondent to not sign Agreements.

____________________________________________________________________
____________________________________________________________________
____________________________________________________________________
____________________________________________________________________
____________________________________________________________________

ACCURACY AND AUTHORITY

The undersigned is duly authorized to execute this Qualifications Statement under penalty of perjury on behalf of the above-identified Respondent. The undersigned warrants and represents that they have personal knowledge of each of the responses to this Qualifications Statement and/or that they have conducted all necessary and appropriate inquiries to determine the truth, completeness and accuracy of responses to this Qualifications Statement.

The undersigned declares and certifies that the responses to this Qualifications Statement are complete and accurate; there are no omissions of material fact or information that render any response to be false or misleading and there are no misstatements of fact in any of the responses. The above-identified Respondent acknowledge and agree that if the District determines that any response herein is false or misleading or contains misstatements of fact, the Respondent’s RFQ Response may be rejected by the District.

Executed this____ day of ______________________, 2020 at___________________
(City and State)

I declare under penalty of perjury under California law that the foregoing is true and correct.

______________
(Signature)

______________
(Name / Title)

_________________________
(California Architect License No.)